

**CROW WING COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES**

Historic Courthouse
Brainerd, Minnesota

08/27/2019

1. Call to Order and Pledge of Allegiance

Chair Franzen called the meeting to order at 9:00 AM and called for participation in reciting the Pledge of Allegiance followed by a moment of silence.

Present: Paul Koering, Bill Brekken, Steve Barrows, Rosemary Franzen,
Doug Houge

Others Present: County Administrator Timothy Houle, County Attorney Donald Ryan,
County Sheriff Scott Goddard, Administrative Coordinator Therese
Norwood, staff and citizens

2. Recognition of Retiring Employee Glenn Rakow

The Board presented a Certificate of Excellence to the following employee who is retiring and thanked him for his service to Crow Wing County:

Glenn Rakow, Highway Department - 7 years of service

3. Open Forum

Jim Christenson, recently retired Crosby-Ironton High School Principal, addressed the Board regarding student truancy and the large caseload placed on County social workers.

4. Review and Approve Minutes

Moved by Commissioner Koering seconded by Commissioner Houge to approve the minutes of the August 13, 2019 regular County Board meeting. Motion Passed [Unanimous]

5. Review and Approve Agenda

Moved by Commissioner Barrows seconded by Commissioner Koering to approve the agenda of the August 27, 2019 regular County Board meeting. Motion Passed [Unanimous]

6. Consent Agenda

Moved by Commissioner Koering seconded by Commissioner Brekken to approve the following consent agenda. Motion Passed [Unanimous]

6.1. Bills

Approved the following expenditure listing for August 27, 2019, with the full listing available on file in the Office of the Administrative Services Director:

General Fund	\$211,260.25
Restricted & Committed Funds	13,564.02
Highway Fund	500,511.84
Community Services Fund	35,474.24
Solid Waste (Non-Landfill) Fund	27,478.96
Land Management Fund	9,001.88
Unorganized Territories Fund	907.88
Ditch Fund	150.00
Capital Projects Fund	47,528.32
Landfill Fund	95,355.90
Total	\$941,233.29

6.2. Personnel Actions

Approved the Human Resource Report for Personnel Actions dated August 27, 2019, as on file.

6.3. Final Payment Request Contract No. 19005

Approved final payment to Subsurface, Inc. for Contract No. 19005 for the total contract of \$447,075.93 for CP 18-011-15 (Culvert Lining on CR 117, CR 128, CSAH 1, CSAH 3, and CSAH 11), and authorized the County Engineer to approve the Certificate of Final Contract Acceptance.

6.4. Approve Setting Public Hearing Date for 2020 Stand Exam Plan

Authorized the County Administrator to set a date, at least six weeks hence, for a public hearing to further allow the public to comment on the proposed 2020 Stand Exam Plan.

6.5. Authorize Direct Sale to Adjoining Landowner – Set Sale Price

Authorized the direct sale of tax forfeited property described as the 33 foot lane, Big Pine Trail Annex, subject to an easement of record (14330686), to an adjoining landowner, pursuant to Minnesota Statute 282.01, Subdivision 7a., at the sale price of \$2,100.

6.6. Abatements

Approved the following abatements as recommended by the Land Services Director:

<u>APPLICANT</u>	<u>DISTRICT</u>	<u>REAL ESTATE CODE</u>	<u>TAX</u>	<u>SETTLEMENT</u>
<u>Disaster Abatements</u>				
4794 Central Ave Anderson, Edwin	First Assmnt Deerwood Twp	(2018) 99020720 (2018) 59180618	\$ 1,198.00 \$ 2,246.00	\$ 1,076.00 \$ 1,599.00
Bushard, Michael & Susan	Crosby	(2018) 11121355	\$ 1,456.00	\$ 868.00
Caughey, Richard & Tonya	Brainerd	(2018) 41240869	\$ 1,916.00	\$ 1,324.00
Clads Properties LLC	Crosslake	(2018) 14160806	\$ 4,840.00	\$ 3,348.00
Crow Wing County Group LLC	Breezy Point	(2018) 10161108	\$ 3,204.00	\$ 2,244.00
Kirkpatrick, Thomas	Pelican	(2018) 82340510	\$ 6,690.00	\$ 6,135.00

Minday, Richard	Ideal	(2018) 68140564	\$ 2,752.00	\$ 1,203.00
Probst, Thomas	Riverton	(2018) 30180699	\$ 1,444.00	\$ 604.00
Rehberger, Cody	Nisswa	(2018) 28100674	\$ 1,274.00	\$ 615.00
Winzenburg, Gordon & Bonnie	Brainerd	(2018) 41360940	\$ 2,594.00	\$ 1,400.00

6.7. Donation

Accepted a \$200 donation from Salem Lutheran Church to TRIAD.

6.8. 2019 Temporary 3.2 Percent Malt Liquor License

Approved the 2019 temporary 3.2 Percent Malt Liquor License Application of the Brainerd Jaycees for a temporary On Sale 3.2 Percent Malt Liquor License at the Crow Wing County Fairgrounds for the dates of September 13-14, 2019, subject to recommendation by the Town of Oak Lawn, County Attorney and County Sheriff, subject to all State requirements and any delinquent taxes being paid, and authorized the Administrative Services Director to issue said License.

7. **Land Services**

7.1. Easement Request – Rochelle Dooley – Sections 8 and 9 – Fairfield Township

Moved by Commissioner Barrows seconded by Commissioner Houge to grant a 33-foot easement to Rochelle Dooley crossing over tax forfeited land as described as part of the SW1/4 of the NW1/4 and the NW1/4 of the SW1/4, Section 9, Township 137N, Range 26W, and part of the NE1/4 of the SE1/4, Section 8, Township 137N, Range 26W, subject to the easement policy and the condition, as set forth by the County Attorney, that if the forest trail on which the easement lies ever develops into more than a forest trail, that the road must be brought up to specifications in order to allow emergency vehicles to pass. Motion Passed [Unanimous]

8. **County Sheriff**

A report was given by County Sheriff Scott Goddard on the progress of the Sheriff's Office construction project.

9. **County Attorney**

A report was given by County Attorney Donald Ryan on a pilot program to outsource select probation cases.

10. **County Administrator**

10.1. Senior Management Team Report

A report was given by County Administrator Timothy Houle on behalf of the Senior Management Team.

11. **Additional Business**

Commissioner Franzen reported that New Energy Equity, Region Five Development Commission and Rural Renewable Energy Alliance partnered to develop six solar arrays, totaling 1.5 MW. The Solar Schools Ribbon Cutting Celebration will be held on September 26th at 2:00 PM at the Pine River-Backus High School.

12. **Adjournment**

Moved by Commissioner Koering seconded by Commissioner Barrows to adjourn at 9:39 AM.
Motion Passed [Unanimous]

	
Rosemary Franzen, Chair Board of County Commissioners	Timothy J. Houle County Administrator

Prepared by Therese Norwood